

Guidelines for LKG/UKG Admissions – 2017

1. Admission will be made for 60 Seats for LKG for the academic year starting on 1st June 2017.
2. The eligibility of pupil for admission is decided by the following criteria as on 1st June 2017.

Standard	Age Range	Date of Birth Range
LKG	3 Years to 4 Years 10 Months	On or before 1 st June 2014 till 1 st August 2012

3. The Calendar of Admissions is as below:

Event No.	Event Description	Event Schedule	Date
1	Notification for Admission to L.K.G	First Friday of December	2 nd December 2016
2	(i) Last Date for Submission of Duly Filled in Application (ii) Last Date for receipt of Reference by Post from Elected Representatives	First Friday of January	6 th January 2017
3	(i) First Round of Allocation of Seats (ii) Declaration of Applicant List for drawing lots (Only if requirements arise for lots)	Second Friday of January	13 th January 2017
3	Last Date for Receiving Nominations from Executive Committee of PTA for Lot Committee (Only if requirements arise for lots)	Third Friday of January	20 th January 2017
4	Declaration of Notification of Lot Committee (Only if requirements arise for lots)	Fourth Friday of January	27 th January 2017
5	(i) Drawing of Lots (Only if requirements arise for lots) (ii) Declaration of Selection List and waiting list	First Friday of February	3 rd February 2017
6	First Round of Notification for Admissions for selected applicants	Second Friday of February	10 th February 2017
7	Last Date of Admissions for selected applicants in First Round	Second Friday of March	10 th March 2017
8	Second Round of Notification for Selection List against vacancies	Third Friday of March	17 th March 2017
9	Last Date of Admissions for selected applicants in Second Round	Third Friday of April	21 st April 2017

4. Please read admission policy before filling up the application form.
5. Admissions are given as per the Categories 1 to 13 listed in the Admission Policy.
6. The Birth Certificate issued by Municipal Corporation has to be attached as proof of Date of Birth of the pupil.
7. The category number in SI No. 6 of the application form has to be filled appropriately as given in the admission policy and relevant document in the prescribed format has to be furnished in support of the same. The Management Committee decision is final regarding the validity of this certificate corresponding to the category filled in the application form.
8. The Legal Guardians can fill their details against SI No. 7 and 8 in the application form. They have to submit the Legal Document of Guardianship as per the prevailing Government Norms. The Management Committee decision is final regarding the validity of document produced regarding guardianship.