

N.I.T.K ENGLISH MEDIUM SCHOOL, SRINIVASNAGAR, SURATHKAL -575025

Phone: 0824-2474850, website: www.ems.nitk.ac.in, e-mail: nitkschool45296@gmail.com

Notification No.: 001/NITK-EMS/Rec-TeaNT/ 2022-23

Date:22-05-2022

Requires Teachers' (CBSE) and Non-Teaching Staff– Permanent / Part-time /Contract

NITK English Medium School requires teachers' from LKG to high school to teach CBSE /NCERT syllabus. We are also looking for motivated non-teaching staff. The candidates should have command over the English language (both oral and written communication). Salary is not a constraint for the right candidate. Selection would be based on the qualification and performance in the written test/interview/demo. Preference will be given to the candidates who possess leadership qualities. Candidate must have the vision to evolve and implement innovative and best pedagogical practices, candidates should have good administration insight, and should be familiar with NEP 2020.

Sl No	Post (Subject)	Vacancy
1	PPT /Pre School Teacher	01
2	PRT (P & HE)	01
3	TGPRT (Hindi)	01
4	TGPRT (English)	01
5	TGPRT (Social Science)	01
6	TGPRT (Mathematics)	01
7	TGPRT (Science)	01
8	TGPRT (Kannada)	02
9	TGT (Computer Science)	01
10	PRT (Music)	01
11	PRT (Art and Craft Education)	01
12	Office Assistant (MTS)	01

For eligibility criteria and further information kindly refer our website www.ems.nitk.ac.in and apply before **31st May 2022**.

Sd./-

Secretary
NITK EMS Trust Board

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NITK English medium school, with a history of more than 50 education years, is a pioneer and trendsetter in offering world-class education with the vision of creating "Global Citizens." We at NITKEMS embrace a child centered philosophy that promotes creative thinking and life-long learning. Our educators are highly motivated and dedicated to achieving standards in all endeavors as they progress their journey with us. We uniquely partner with parents and strive to make every academic dream a reality.

Requirements:

Sl No	Name of the Post and vacancy	Educational Qualification																		
1	Pre-School Teacher / Pre - Primary Teacher (PPT) (01 No.)	1. Senior Secondary School Certificate / PUC /Intermediate with minimum fifty percent (50%) marks in aggregate. 2. Diploma in Nursery Teacher Training (NTT) Or Diploma in Montessori Teacher Training (MTT) Or Diploma in Early Childhood Care & Education (ECCE), Obtained from a recognised College or University. Desirable: 1. Three years' experience as a teacher in a reputed CBSE School 2. Knowledge of working on Computer and Proficiency to teach in English.																		
2	Primary Teacher - Physical and Health Education (PRT - P&HE) (01 No.)	1) Senior Secondary School Certificate / PUC /Intermediate with minimum fifty percent (50%) marks in aggregate. 2) Diploma in Physical Education granted by recognised Institute/ University Desirable: 1. Three years' experience as a teacher in a reputed CBSE School 2. Knowledge of working on Computer and Proficiency to teach in English.																		
3	Primary level Trained Graduate Teacher (TGPRT) (07 Nos.)	(1) Four Years Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with at least 50% marks in the concerned subjects/ combination of subjects and in aggregate. The electives subjects and Languages in the combination of subjects as under : <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tbody> <tr> <td style="width: 5%;">1)</td> <td style="width: 35%;">TGPRT (Hindi): 01</td> <td>Hindi as a subject in all the three years.</td> </tr> <tr> <td>2)</td> <td>TGPRT (English):01</td> <td>English as a subject in all the three years.</td> </tr> <tr> <td>3)</td> <td>TGPRT(Social Science) - 01</td> <td>Any two of the following: History, Geography, Economics and Pol. Science of which one must be either History or Geography</td> </tr> <tr> <td>4)</td> <td>TGPRT (Maths)- (01)*</td> <td>Any two of the following subjects: Physics, Chemistry, Electronics, Computer Science, Statistics</td> </tr> <tr> <td>5)</td> <td>TGPRT (Science)- (01)</td> <td>Botany, Zoology and Chemistry.</td> </tr> <tr> <td>6)</td> <td>TGPRT(Kannada) – (02)</td> <td>Kannada as a subject in all the three years.</td> </tr> </tbody> </table> And (2) Pass in Teacher Eligibility Test (TET) conducted by Government of Karnataka or Central Teacher Eligibility Test (CTET) conducted by the CBSE in accordance with the Guidelines framed by the NCTE for the purpose. Desirable: 1. Three years' experience as a teacher in a reputed CBSE School 2. Knowledge of working on Computer and Proficiency to teach in English 3. * For TGPRT- MATHS: Knowledge or Certificate in Vedic mathematics is one of the additional criteria.	1)	TGPRT (Hindi): 01	Hindi as a subject in all the three years.	2)	TGPRT (English):01	English as a subject in all the three years.	3)	TGPRT(Social Science) - 01	Any two of the following: History, Geography, Economics and Pol. Science of which one must be either History or Geography	4)	TGPRT (Maths)- (01)*	Any two of the following subjects: Physics, Chemistry, Electronics, Computer Science, Statistics	5)	TGPRT (Science)- (01)	Botany, Zoology and Chemistry.	6)	TGPRT(Kannada) – (02)	Kannada as a subject in all the three years.
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4	TGT – Computer Science (01 No.)	<p>At least 50% marks in aggregate in any of the following:</p> <ol style="list-style-type: none"> 1. B.E or B. Tech. (Computer Science/IT) from a recognized University or equivalent Degree recognized by the Govt. of India. <p>OR</p> <p>B.E or B. Tech. (any stream) and Post Graduate Diploma in Computers from recognized University.</p> <p>OR</p> <p>M.Sc (Computer Science)/ MCA or Equivalent from a recognized University.</p> <p>OR</p> <p>B.Sc (Computer Science) / BCA or Equivalent and Post Graduate degree in subject from a recognized University.</p> <p>OR</p> <p>Post Graduate Diploma in Computer and Post Graduate degree in any subject from recognized University.</p> <p>OR</p> <p>‘B’ Level from DOEACC and Post Graduate degree in any subject.</p> <p>OR</p> <p>‘C’ Level from ‘DOEACC’ Ministry of Information and Communication Technology and Graduation.</p> <p>Note: For subsequent promotion the incumbent will have to acquire B.Ed. or equivalent degree</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Three years’ experience as a teacher in a reputed CBSE School 2. Certificate of programming in C++ , Python, MySQL,Java, App development Coding etc 3. Proficiency to teach in English
5	PRT - Music (01 No.)	<ol style="list-style-type: none"> 1. Senior Secondary School Certificate with 50% marks or Intermediate with 50% marks or its equivalent <p>And</p> <ol style="list-style-type: none"> 2. Diploma in music/dance. <p>Or</p> <p>Bachelor Degree in Music or equivalent from a recognized University.</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Three years’ experience as a teacher in a reputed CBSE School 2. Knowledge of working on Computer and Proficiency to teach in English 3. Experience in classical, vocal, western music and participation in the state level/National level. 4. Proficiency in musical instruments.
6	PRT (Art and Craft Education) (01 No.)	<p>Graduate Degree/Diploma in the concerned field having high order of proficiency / expertise in the relevant field of Art & Craft.</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Three years’ experience as a teacher in a reputed CBSE School 2. Knowledge of working on Computer and Proficiency to teach in English medium
7	Office Assistant (MTS - Multi Tasking Staff) (01 No.)	<ol style="list-style-type: none"> 1) Bachelor’s Degree in Commerce (B.Com) obtained from a recognised university of the State or Central Government with at least 50% marks and Senior Secondary School Certificate / PUC /Intermediate with minimum fifty percent (50%) marks or equivalent qualification from recognized board or university. 2) A typing speed of 35 w.p.m. in English or 30 w.p.m. in English and Kannada on computer (Time allowed is 10 minutes) 3) Working knowledge of English, Kannada and Hindi. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Three years’ experience as an Office Assistant in a reputed CBSE School 2. Proficiency in English, and Kannada 3. Knowledge of working on Computer with all the Microsoft office products, Tally Accounting Software, Internet etc.,

NOTE:

The number of vacancies may increase or decrease due to retirement, extended leave, etc. ***NITK English Medium School will interview for all the posts to prepare a permanent, part-time, or temporary contractual teachers / non-teaching staff panel.*** They would be utilized in academic sessions 2022-23 to supplement the teaching-learning process in case of clear vacancies or on-leave vacancies.

The age limit would be as per the norms and at the discretion of the management.

Sd./-

**Secretary
NITK EMS Trust Board**

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Phone: 0824-2474850 website: www.ems.nitk.ac.in e-mail: nitkschool45296@gmail.com

NITK English Medium School is an unaided private school affiliated with CBSE Delhi. It invites applications from eligible Indian Nationals for the post of Teachers and Non-Teaching staff on a permanent Part-time or Temporary Contractual basis.

How to apply:

Kindly refer to the instructions and eligibility criteria. The filled application form only should be scanned and submitted before **27-05-2022** to the email id jobsnitkems@gmail.com. The original filled application form with self-attested copies of relevant papers/documents/certificates should be sent to “**The Secretary, NITK English Medium School, Srinivasnagar Post, Mangaluru, Dakshina Kannada, Karnataka, PIN:575025**” and should reach us before **31-05-2022**.

General Instructions:

1. Only Filled Application Form must be scanned and sent to the secretary's email id : jobsnitkems@gmail.com before **27-05-2022**.
2. The original application form with self-attested copies of related documents shall be sent by speed post or by courier, addressed to “**The Secretary, NITK English Medium School, Srinivasnagar Post, Mangaluru, Dakshina Kannada, Karnataka, PIN :575025**” and should reach us before **31-05-2022**.
3. The Essential Documents are :
 - a) Degree Certificates and Mark sheets from 10th class onwards.
 - b) Experience certificates issued by the Competent Authorities, testimonials etc.
 - c) Training undergone or conducted and extra-curricular certificates
 - d) Certificate of Awards or ranks obtained in district or state or national level.
 - e) Medical fitness certificate from a Government or ESI hospital or from reputed private hospital.
 - f) Latest Two references: One from a local public representative and the other from an educationists or from one of candidate's mentor. (Both referrers should not be a relative to the candidate)
4. The applicant will be responsible for the authenticity of submitted information, other documents, and photographs. Furnishing any false information and/or suppression/ concealment of facts shall lead to rejection/ cancellation of selection/ recruitment. If it is found, at a later date that any information given in the application is incorrect / false or any fake documents submitted, the candidature/ appointment is liable to be cancelled/ terminated and legal action would be initiated against the candidate.
5. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regards to their selection/ recruitment shall result in disqualification of candidature.
6. Only shortlisted candidates will be called for interview and an invitation to interview or appearance for the interview does not provide any entitlement to the candidate or selection.
7. No TA / DA would be provided to any selected applicant for the interview. All expenses should be borne by the candidate itself.
8. Selected candidate should be prepared to join the duty within the time granted and will be informed over phone or by e-mail only. So all applicant shall provide their valid phone number & e-mail Id. In case a candidate does not respond within 3 days, the next in the panel will be given chance and the candidature of the first candidate will stand forfeited.
9. No correspondence/ interim/ personal inquires will be entertained from the candidates in connection with the process of selection/ interview.
10. NITK English Medium School has the right to cancel this advertisement or any post/s without giving any notice at any time and reserves the right to fill or not to fill all or any of the vacancy/ies.

Sd./-

**Secretary
NITK EMS Trust Board**

APPLICATION
(To be filled in by the candidate)

Notification Number & date:		Affix recent passport size photo here and attest (Do not staple)

S. No.	Particulars	Details	Proof Encl. No.
1	Name (In capital letters)		
2	Father's / Husband's Name		
3	Date of Birth		
4	Place of Birth		
5	Age (as on 01-05-2022)		
6	Sex (Male / Female /others)		
7	Marital Status		
8	Nationality		
9	Religion		
10	Address for correspondence		
	PIN Code		
	Mobile Number		
	Email id		
11	Permanent Address		
	PIN Code		
	Mobile Number		

12	Academic Qualifications (Secondary School Examination onwards)							
	Examination/ Degree	Board/ University	Subject/ Specialization	Year of passing	CGPA / % Marks	Division	Proof Encl. no.	
	High School/ Secondary							
	Sr. Secondary							
	Degree							
	Master Degree							
	B.Ed							
Others								
13	Detail of experience in academic institution(s)/ organization (s) [Chronological order]							
	Post Held	Organization	Period			Pay Scale	Gross	Proof Encl. no.
			From	To	Duration			
14	Details of Scholarships/ Awards/ Honour/ with proof (Attach separate sheet if required)							
15	Details of Academic achievements with proof (Attach separate sheet if required)							
16	Developed/ Participation in production of educational programs / affiliations with proof (Attach separate sheet if required)						Proof Encl. no.	
17	Conducted Short Term/ Continuing Education Programmes/ Other Courses with proof (Attach separate sheet if required)							

18	Conferences/ Workshops/ Symposium etc. attended (Attach separate sheet if required)					
19	Special Training/ Assignment (Attach separate sheet if required)					
20	Publications					
	Text Books / educational books					
	Title	Published (Nos.)	Accepted (Nos.)	Communicated (Nos.)	Remarks	
	Lower Primary Level					
	Higher Primary					
	Secondary Level					
21	Membership/ Fellowship of Professional Bodies/ Societies					
22	Administrative responsibilities held in chronological order (attach separate list if required)					
	Position Held	Organization	Nature of responsibility	Period		Proof Encl. no.
				From	To	
23	Working Knowledge of Computers , Internet, Online teaching /activities, Artificial Intelligence etc.					
	Computers and Internet					
	Online teaching /activities					
	Artificial Intelligence					
	Others					

24					
	Provide name, designation and address of at least two referees, One from a local public representative and the other from an educationist or from one of your mentor. Both referrers should not be a relative to you but well acquainted with your academic and administrative performance and conduct. (Attach certificates)				
	(i)		(ii)		
	Email Id:		Email Id:		
	Mobile No.		Mobile No.		
25	Details of Present Employer				
	Name & Address	Contact Number (Phone/ Mobile / email id)	Nature of Present Post [Mark]	Present Pay Details	
				Pay Scale	Other Allowances
			Permanent		
Temporary					
Ad-hoc					
Contractual					
26	If appointed, minimum time you will require to join on the post?				
27	Any other information you wish to give. (Attach extra sheet if required)				

Declaration by the candidate

I S/o hereby declare that the information given by me in this application form is true to the best of my knowledge and belief. If, at any time, I am found to have concealed any material / information or given any false information or produced fake certificates, my candidature / appointment may be summarily rejected / terminated without any notice or compensation and I am liable for legal action against me.

Signature of Applicant

Place:

Date:

This certificate is to be issued in the School / institute / organization official letter head.

(This certificate must be signed by the employer in case of the candidate already in service whether in permanent / ad-hoc / temporary capacity)

Note: This certificate is optional

CERTIFICATE FROM THE PRESENT EMPLOYER

Ref No. _____

Date: _____

Forwarded, Shri. / Smt. / Dr. _____ bearing the designation of _____ holds the post in our institute / organization in permanent / ad-hoc / temporary / contractual capacity.

He / She is drawing the pay in the pay-band / scale _____ with allowances _____ and the total emoluments is Rs. _____. This School / institution / organization has no objection to the candidature of the applicant being considered for appointment to the post of in NITK English Medium School.

Signature of the Employer with seal

Name: _____

Designation: _____

Place: _____

Date: _____